



# GHLA Stars of the Lodging Industry

## PROPERTY Nomination Form

Entry Deadline: November 30, 2018 – 5 p.m.



Send 5 printed copies of EACH nomination (along with any supporting documentation) to:  
GHLA Stars Program • c/o Denise Holland • 2674 Corinault Way • Acworth, GA 30101

### Nomination Steps:

1. You may only submit one nomination per award category; however you may enter as many categories as you like. Complete a separate nomination form for each property nomination. (Duplicate this form as needed for each nomination.)
2. When this form is complete, choose "Save As" and 1) name the file with the nominee's name - or something you will recognize, and 2) select a folder or space on your computer to save the file where you can easily locate it.
3. Prepare the actual written nomination for this entry in no more than THREE (3) double-spaced, single-sided, typed pages using 12 pt. text or larger.
4. For each nomination, make 5 complete copies. Staple each set to include the following in this order: 1) Nomination form; 2) Written nomination; and 3) Supporting documentation - not to exceed THREE (3) pages.
5. Provide a quality digital photo of your property, up to five photos that showcase your nomination, and an EPS of your logo (all named appropriately) on a thumb drive.

**There is no cost to submit nominations.**

### PROPERTY NOMINEE INFORMATION

Property Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### NOMINATOR CONTACT INFORMATION

Nominator's Name: \_\_\_\_\_

Nominator's Title: \_\_\_\_\_

Property / Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail \_\_\_\_\_

**Property Size:** (check the appropriate property size below):

Division 1 (150 rooms or less)

Division 3 (300 to 399 rooms)

Division 2 (151 to 299 rooms)

Division 4 (400 rooms or more)

**Property Award Category:** If you are nominating a property, check the appropriate PROPERTY category.

**Only one category can be checked per nomination.** Refer to the Call for Nominations Brochure for a description of the award categories below.

Community Service

Special Event - One-Time Only Special

Guest Relations Programs / Initiatives

Event - Ongoing Special Events

**Preparing Your Property Nomination:** Share the story of how your property excels in the above area.

**Submit a full description of the program or activity in no more than THREE (3) double-spaced, single-sided, typed pages using 12 pt. text or larger.** Include the following information as applicable: goals, audience, budget, timeline, implementation, and results. If needed, you may include up to 3 pages of Support Documentation that substantiate the nomination such as: guest comment cards and letters, news clippings, news releases, company newsletters, etc.